



Landlord Fee's

Subject to confirmation of VAT Registration

Item	Price
Deposit Protection Registration	£30
Tenancy Agreement Renewal	£50
Property Check-In Report	£50 up to 2 Bedroom
	£10 per Extra Bedroom
Property Check-Out Report	£50 up to 2 Bedroom
	£10 per Extra Bedroom
Property Inspection	£50 Extra Inspection
Property Visit at Landlords Request	£20.00 subject to distance travelled
Mail Forwarding	£5.00 per Letter
Overseas Calls	To be recoverable from landlord
Service Charge	£30 admin
Ground Rent Handling	£30 admin
Finance – Money Handling Fee	£50.00
Admin Fee (Subject to complexity)	£30.00
Caretaking of empty Property	50% of the previous management fee

Informing Companies on Tenancy Start

Utility Company	£10 Per Company
Local Council	£10
Income and Expenditure Report	£15 for a Monthly Report
	£100 for a Yearly Report
Key Cutting	£10 for Administration + Key Price £ per key

<u>Section to Serve Tenant</u>	
<u>Item</u>	<u>Price</u>
Section 3	£20
Section 48	£20
Section 13	£20
Section 8	£50
Section 21	£50
HMO Application	£350 Administration + HMO Application Fee

<u>Court Applications</u>	
<u>Item</u>	<u>Price</u>
Court Application Fee (Subject to court fees)	£355.00 Subject to T&C
Court Applications Admin Processing Fee (Not including court application fee)	£150.00
Court Attendance by a My Estate Employee	£20 Per Hour (Including Time Waiting at Court)

<u>Certificates Required :</u>	
<u>Certificate:</u>	<u>Price:</u>
GAS – Gas Safety Certificate (Valid for 1 Year)	£55.00
Boiler Service – (Valid for 1 Year) (price when purchased with gas certificate)	£45.00
EICR – Electrical Inspection Condition Report (Valid for 5 Years subject to T&C)	£180.00
EPC – Energy Performance Certificate (Valid for 10 Years)	£50.00
PAT Testing (Required with any property supplying)	£60.00
Emergency Lighting Periodic Inspection (HMO REQUIRED) (Valid for 1 Year)	£80.00
Fire Detection and Alarm System Inspection (HMO REQUIRED) (Valid for 1 Year)	£80.00